

**MINUTES
EAGAR TOWN COUNCIL
REGULAR MEETING
22 W. 2nd St., Eagar, AZ
May 2, 2017 - 7:00 P.M.**

Mayor Bryce Hamblin called the Regular Council Meeting to order and welcomed those present. Mayor Hamblin requested the record show that Councilors Allen Browning, and John O. Phelps made notice they would be absent and all other Councilmembers are present. Mayor Hamblin led the Pledge of Allegiance and Winslow McNeill offered the invocation.

COUNCIL PRESENT: Bryce Hamblin, Mayor
Steve Erhart, Vice Mayor
Debra Seeley
James Nelson, Jr.
Winslow McNeill

COUNCIL ABSENT: Allen Browning
John O. Phelps

STAFF PRESENT: Bruce Ray, Interim Town Manager
Eva Wilson, Town Clerk
Frank Adams, Fire Chief
Mike Sweetser, Police Chief
Jeremiah Loyd, Community Development Director
Katie Brady, Finance Manager
Doug Brown, Town Attorney
Marion Wiltbank, Assistant Town Clerk

ITEM #5: SUMMARY OF CURRENT EVENTS

Councilor Winslow McNeill reported that he had talked with a member of the Veterans Memorial group and they will be submitting plans soon.

Interim Town Manager Bruce Ray reported on the Round Valley RoundUp: Councilor James Nelson will help with the Jail and in exchange for the Police Dept help with the 4th of July parking out at the rodeo grounds, Brock Hamblin will help with the Jail also; and there are 22 projected vendors, 18 that Assistant Town Clerk Marion Wiltbank has called this week and said they would come.

Mr. Ray reported that the town is contracting with KTHQ-92.5 Q-Country Radio for radio spots nine times a day that will run from May 8th through May 19th and then there will be just Public Service Announcements each day till the event.

Community Development Director Jeremiah Loyd reported that the Council had approved back in February the Eagar Industrial Master Plan and the Hopi Tribe picked up on it and would like to meet on the plan.

ITEM #6: OPEN CALL TO THE PUBLIC

None.

ITEM #7: PRESENTATIONS

A. PRESENTATION OF THE SAFEGUARD AND SERVE WITH HONOR AND VALOR AWARDS

Police Chief Mike Sweetser stated that this quarter of 2017, January thru March the Safeguard and Serve with Honor and Valor Award goes to Officer William Gleeson and Officer Walker Richardson for stopping a subject from harming herself with a knife to commit suicide. Officer Gleeson arrived on scene and observed the subject with a knife to her body and Officer Gleeson went hands on with the subject and Officer Richardson came in and assisted him and no one was injured. The subject later called the department and thanked the officers for saving her.

B. PRESENTATION OF POLICE DEPARTMENT 2017 FIRST AND FIRST QUARTER ACTIVITY REPORTS

Police Chief Mike Sweetser stated in this first quarter: Officer Clinton Maly has completed his field training and is assigned to shift; in February established In-house training schedules; at the Eagle Cove Apartments in March over a couple of days there were vehicle burglaries committed, several in one night. The Police Department focused on surveillance and the burglaries stopped and now we drive through more often; and Officer Steve Jones was promoted to Sergeant.

ITEM #8: CONSENT AGENDA

A. APPROVAL OF MINUTES OF EAGAR TOWN COUNCIL MEETING(S) HELD APRIL 2017

B. APPROVAL OF MARCH 2017 NATIONAL BANK OF ARIZONA TRANSMITTALS, CHECKS WRITTEN, PAYROLL DIRECT DEPOSIT VOUCHERS, AND CREDIT CARD PURCHASES

C. ACCEPTANCE OF MARCH 2017 FINANCIAL REPORT AND SALES TAX REPORT

- D. APPROVAL TO PROCLAIM APRIL 2017 AS CHILD ABUSE PREVENTION AWARENESS MONTH
- E. AUTHORIZATION TO ENTER INTO A CONTRACT WITH ARIZONA DEPARTMENT OF HOUSING OFFICE OF MANUFACTURED HOUSING IN ORDER TO MAINTAIN STANDARDS OF QUALITY AND SAFETY FOR MANUFACTURED HOMES, FACTORY-BUILT BUILDINGS, AND MOBILE HOMES AND THE INSTALLATION OF THE SAME
- F. AUTHORIZATION TO ENTER INTO A GRANT AGREEMENT FOR \$25,875.51 WITH ARIZONA COMMERCE AUTHORITY FOR THE EAGAR ECONOMIC DEVELOPMENT STRATEGIC PLAN WITH THE TOWN OF EAGAR MATCHING FUND TO BE IN THE AMOUNT OF \$4,124.49
- G. ADOPTION OF RESOLUTION 2017-04 AMENDING THE EAGAR PERSONNEL RULES – SECTION 8.3, AMENDING SICK LEAVE TO BE IN COMPLIANCE WITH THE ARIZONA FAIR WAGE AND HEALTHY FAMILY ACT; AND ADDING TO SECTION 1 AN EMPLOYEE CLASSIFICATION AND COMPENSATION PLAN

Mayor Bryce Hamblin asked if there were any items that Council would like to pull from the Consent Agenda for discussion and consideration.

With there being no items to be pulled, Vice-Mayor Steve Erhart made a motion to approve the Consent Agenda. Councilor Winslow McNeill seconded; all were in favor, motion carried unanimously. 5-0

ITEM #9: UNFINISHED BUSINESS

None.

ITEM #10: NEW BUSINESS

- A. DISCUSSION AND CONSIDERATION TO ADOPT THE FISCAL YEAR 2017-2018 TENTATIVE BUDGET AND CAPITAL IMPROVEMENT PLAN

Interim Town Manager Bruce Ray recommended adoption of the Fiscal Year 2017-2018 Tentative Budget and Capital Improvement Plan with the first meeting in June for the adoption of the FY 2017-2018 Budget.

Councilor James Nelson made a motion to adopt the Fiscal Year 2017-2018 Tentative Budget and Capital Improvement Plan. Vice-Mayor Steve Erhart seconded; all were in favor, motion carried unanimously. 5-0

ITEM #11: SIGNING OF DOCUMENTS

Necessary signatures were obtained for the Minutes of Aril 2017; Financial Statements for March 2017; Child Abuse Prevention Awareness Month Proclamation; Contract with Arizona Department of Housing Office of Manufactured Housing; Grant Agreement with Arizona Commerce Authority for the Eagar Economic Development Strategic Plan; and the Fiscal Year 2017-2018 Tentative Budget and Capital Improvement Plan.

ITEM #12: ADJOURNMENT

Councilor Winslow McNeill made a motion to adjourn the meeting [at 7:10 p.m.] Vice-Mayor Steve Erhart seconded; all were in favor, motion carried unanimously. 5-0

Attest: _____

Mayor: _____

Vice-Mayor: _____

Council: _____

CERTIFICATION OF COUNCIL MINUTES

I hereby certify that the foregoing minutes is a true and correct copy of the minutes of the Regular Council Meeting of the Town of Eagar, Arizona held on May 2, 2017.
I further certify that the meeting was duly called and held and that a quorum was present.

Marion Wiltbank, Assistant Town Clerk